

WTCHG H&S Lab Area Inspections: Self-Assessment Form

SECTION 3 – PERSONAL PROTECTIVE EQUIPMENT	YES	NO	COMMENTS
Are laboratory coats worn at <u>all</u> times when working in CL2 labs?			
Have individuals been issued with safety glasses?			
Are safety glasses worn at <u>all</u> times when working in CL2 labs?			
Do all individuals know where spare/visitor safety glasses are kept?			
Are there Thermal Protection Gloves for handling hot/cold items?			
Are inspection records maintained for non-disposable PPE?			
Do individuals wear sensible footwear (as instructed in the WTCHG Lab Rules) whilst working in the laboratory?			
SECTION 4 – GENERAL HOUSEKEEPING	YES	NO	COMMENTS
Do individuals clean their area of work before & after use?			
Are floor areas kept clear i.e. materials stored under benches should be on shelving or trolleys?			
Are the shelves correctly stacked & not overloaded or items overhanging?			
Is there a clear demarcation between wet and dry lab areas?			
SECTION 5 – WASTE DISPOSAL	YES	NO	COMMENTS
Is everyone aware of the local Disinfection & Waste Disposal procedures?			
Do COSHH assessments detail how hazardous substances should be discarded?			
SECTION 6 – EQUIPMENT	YES	NO	COMMENTS
Is Electrophoresis equipment checked in accordance with Centre guidelines and University Policy?			
Have centrifuges been subject to an annual safety check?			
SECTION 7 – LIQUID NITROGEN & LAB PROTOCOLS	YES	NO	COMMENTS
Are 'suitable & sufficient' risk assessments & method statements (SOPs) in place for all procedures using LN2?			
Have these been copied to the Safety Officer?			
Are training records maintained for all working with LN2?			
SECTION 8 – FUTURE WORK	<i>For forthcoming year, detail any known changes to the group</i>		
New Projects			
New Workers			
New Microorganisms & Tissues			
New Genetic Modification Work			
New Hazardous Chemicals			
New Hazardous Equipment			
Other new hazards			
Name / Signature of Person Completing Inspection Form			Date
Group Head Name / Signature			Date